



Tenant Request to Initiate Payment Plan for Rent Due

Note to Tenant: Thanks in advance for advising us that you may have difficulty with making the upcoming rent payment on time. There is no provision under the lease to arrange for alternative payment plans. RPM Direct is under contract by the landlord to enforce the terms of the lease unless otherwise agreed upon in writing by both parties. Given the severity of the Coronavirus and the impact on the local economy, we will provide your written request to the landlord for consideration. If your request is approved, a lease amendment which documents the modification to the rent due date will be sent to both parties for signature. We realize that the virus and the resulting business closings may significantly impact you and your family physically or financially. Note that your landlord may be similarly impacted and relies on rental income to make their mortgage payment. We hope that your family is able to stay safe and healthy and we appreciate your patience as we all work through this very challenging time.

Tenant Name	
Property Address	
Current lease end date	
Description of Situation that has impacted tenant's ability to make on-time rent payment	
Description of Payment Plan proposed by tenant – MUST include dates and amounts of proposed payments and use of stimulus funds.	
Has tenant applied for Unemployment benefits? If so, when is anticipated start date, if not, include specific reason why this action has not been initiated	
Please describe long term financial ability of tenant if triggering situation continues past April, are savings or other financial assistance available?	

Please submit completed form to Antoinette@RPMDirectVA.com